

UPPER VALLEY SPECIAL EDUCATION BOARD MEETING
Tuesday, November 15, 2022 – 10:00 a.m.
Chase Building Conference Room

PRESENT: Darren Albrecht, Jeff Manley, Shane Robinson, Aaron Schramm, Steve Swiontek, Dan Juve. Present via Zoom: Jill Olson. Guests via Zoom: Jessica Pankow, Jami Frize. Absent: Jason Keating.

President Manley called the meeting to order.

SECRETARY'S REPORT: **MSC:** Swiontek-Schramm to approve minutes as written.

TREASURER'S REPORT: October 31st report was reviewed. **MSC:** Albrecht-Schramm to approve treasurer's report as presented. Swiontek opposed, as the original budgeted amounts were not included in the report.

OCTOBER BILLS: **MSC:** Robinson-Albrecht to approve payment of all bills presented.

VEHICLE DISCUSSION: Juve presented current reimbursement costs for the director's mileage vs. projected costs of purchasing a vehicle and paying actual fuel costs. Discussion followed. As no savings were predicted in the purchase of a vehicle, no action was taken.

CLASSIFIED SALARY/BENEFITS DISCUSSION: Juve reported he had been approached by OTs and COTAs requesting to be their own negotiating unit, not inclusive to teachers. As the NDSBA concurs, OT personnel are considered classified employees not allowed to negotiate as a separate unit through century code. Discussion followed. A detailed classified salary schedule will be developed for each specific category of classified staff. Juve will begin development of this process and report back at the December meeting

ADDITIONAL ITEMS:

- **DIRECTOR EVALUATION:** Manley shared and reviewed the Director's Evaluation. Discussion followed. The Mission Statement and goals for the Strategic Plan of Unit were discussed. Juve shared the Unit's Mission Statement. Goals for each district and building are individualized. It was recommended three goals be set per year. **M/S:** Swiontek-Albrecht to approve the evaluation. Motion carried unanimously.
- **UKERU TRAINING:** Juve updated the Board on future trainings regarding UKERU training on January 16th in Park River.

With no other additional items, the meeting was adjourned.

THE NEXT MEETING WILL BE TUESDAY, DECEMBER 13, 10:00 A.M., CHASE BUILDING CONFERENCE ROOM.

Respectfully submitted,



Renae Grinde, Business Manager

Jeff Manley, Board Chairman