

UPPER VALLEY SPECIAL EDUCATION BOARD MEETING
January 24, 2023 – 10:00 a.m.
Chase Building Conference Room

PRESENT: Darren Albrecht, Jeff Manley, Aaron Schramm, Jill Olson, Steve Swiontek, Jason Keating, Dan Juve.
Guests Present: Jessica Pankow, Jami Frize, Jessica Pankow. **Absent:** Shane Robinson

President Manley called the meeting to order.

SECRETARY'S REPORT: **MSC:** Swiontek-Keating to approve minutes of the December meeting as written.

TREASURER'S REPORT: December 31st report was reviewed. **MSC:** Schramm-Albrecht to approve treasurer's report as presented.

DECEMBER BILLS: **MSC:** Olson-Keating to approve payment of all bills presented.

STAFFING: Juve presented a resignation letter from Penny Clemetson, Speech-Language Pathologist, at the Manvel School. Clemetson will be retiring at the completion of the 2022-2023 school term. **M/S:** Keating-Olson to accept this resignation. Motion carried unanimously.

CLASSIFIED SALARY DISCUSSION: Juve reported that the budget committee met and has begun the process of creating salary schedules for classified staff. Classified staff members will be assigned to a specific group/category with a base salary and yearly increments. Potential salary schedules and groupings were shared and discussed. The budget committee will meet again in February to expand the groupings to include a professional support staff pay schedule and continue this process. Updates/discussion will continue at the February meeting.

SCHOOL PSYCHOLOGIST SALARY: Juve initiated discussion regarding the School Psychologist salary for the 2023-2024 school year. Discussion followed. Juve will forward salary data from other districts around the state. This will be readdressed at a future meeting.

THREAT ASSESSMENT PROJECT: Juve noted that the Threat Assessment Project is now complete. A screening tool has been completed with guidelines regarding steps to follow in determination of threats. Discussion followed.

DECEMBER 1 CHILDCOUNT: Jessica Pankow reported that the December 1 Child Count was finalized with a total of 518 students. A disability breakdown report for the unit was presented and reviewed. Discussion followed.

OTR DISCUSSION: Juve requested to invite the OTR staff to the February meeting. This will allow them the opportunity to share concerns and thoughts regarding their employment contracts directly with the Board. The Board agreed to this request.

COORDINATOR SALARY PROPOSAL: UVSE Coordinators asked for the Board's consideration of an increase in their current salary formula beginning the 2023-2024 school year. The current formula includes placement on the salary schedule, 10 extra days pay, and 15% additional increase pay for administrative duties. They are asking that the 15% additional pay be increased to 20% additional pay, due an increase in expectations and responsibilities. Discussion followed. It was determined that this item will be readdressed at future board meeting after the completion of teacher negotiations.


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With no other additional items, the meeting was adjourned.

THE NEXT MEETING WILL BE TUESDAY, FEBRUARY 14TH, 2023 AT 10:00 A.M.

Respectfully submitted,



Renae Grinde, Business Manager

Jeff Manley, Board Chairman