

UPPER VALLEY SPECIAL EDUCATION BOARD MEETING
Thursday, July 21, 20156 – 10:30 a.m.
Chase Building Conference Room

PRESENT: Jeff Manley, Darren Albrecht, Jill Olson, Jason Keating, Shane Robinson, Aaron Schramm, Steve Swiontek, Dan Juve. Guest: Jessica Pankow. Dan Juve, Mike O'Brien, Darren Albrecht, Jack Maus, Linda Lutovsky, Roger Abbe, Kirk Ham.

President Manley called the meeting to order.

SECRETARY'S REPORT: **MSC:** Swiontek-Keating to approve minutes of the June meeting as written.

TREASURER'S REPORT: Grinde noted ending figures for the 2021-2022 year are not yet complete. Discussion followed. **M/S:** Olson-Keating to extend the 2021-2022 budget until the August meeting. Motion carried unanimously.

JUNE BILLS – PAID FROM 2021-2022 BUDGET: **MSC:** Maus-Albrecht to approve payment of all bills presented.

Juve opened the 2022-2023 year.

ELECTION OF OFFICERS: Juve called for nominations for Board Chairperson. **M/S:** Swiontek-Albrecht to nominate Jeff Manley for Board Chairperson and that nominations cease. Jeff Manley was named chairperson by unanimous ballot.

President Manley called for nominations for Vice President. **M/S:** Swiontek-Albrecht to nominate Jill Olson for Vice President. With no other nominations, Jill Olson was named Vice President by unanimous ballot.

FINANCIAL DEPOSITORY: **M/S:** Keating-Schramm to name Bremer as the financial depository. Motion carried unanimously by roll call vote.

PLEDGE OF SECURITIES: **M/S:** Albrecht-Schramm to accept Bremer's Home Loan Bank Letter of Credit as the collateralization of funds. Motion carried unanimously by roll call vote.

FISCAL AGENT: **M/S:** Keating-Robinson to name Dan Juve as fiscal agent. Motion carried unanimously by roll call vote.

OFFICIAL NEWSPAPER: **M/S:** Schramm-Keating to name the Walsh County Record as the official newspaper. Motion carried unanimously.

INSURANCE CARRIER: **M/S:** O'Brien-Albrecht to name Bremer as the NDIRF insurance carrier. Motion carried unanimously by roll call vote.

BUSINESS MANAGER: **M/S:** Olson-Schramm to name Renae Grinde as the Business Manager. Motion carried unanimously by roll call vote.

JULY BILLS (2022-2023): **MSC:** Keating-Olson to approve payment of all bills presented.

STAFFING UPDATES: Juve reported that there have been no applicants for any of the open positions throughout the Unit. Juve discussed the possibility of having to fill open positions with companies who provide virtual teachers in the Emerado, Cavalier, and Grafton School Districts. It was specifically noted that there were no applicants for Connie Sommer's position in Cavalier. Sommer has indicated she will not be returning to teach in Cavalier even though she has not yet been released from her contract. Juve will be interviewing virtual teachers for this position in the upcoming week.

CLASSIFIED STAFF SALARY PROPOSAL: As requested, various hourly as well as percentage based salary proposals were presented for consideration. Discussion followed. M/S: Swiontek-Albrecht to allow a \$1.00/Hour pay increase for all classified staff. Motion carried unanimously.

UKERU TRAINING UPDATE: Juve reported that the UKERU behavioral intervention training had been put on hold as UKERU staff will only allow UVSE staff to train other UVSE staff and not member district teachers and paras. Discussion followed. Juve will contact UKERU staff and ask them to reconsider. If they will not allow this, UVSE will opt out of this training.

NDPHIT UPDATE: Juve reported on the progress of the transition to NDPHIT. Trainings will continue for both office administration and participants. Grinde noted that the single plan health benefit will reflect a 2% decrease in premiums compared to the 2021-2022 plan year.

ADDITIONAL ITEMS:

- 1) Budget Committee – Swiontek recommended a committee be formed to review 2022-2023 budget considerations prior to the next meeting. Manley and Schramm volunteered to serve on this committee. The committee will meet prior to the August board meeting.
- 2) Policy Committee – Juve requested board members to volunteer serving on the UVSE Policies Committee as Roger Abbe is no longer available. Albrecht and Manley volunteered for this committee.

The meeting was adjourned.

THE NEXT MEETING WILL BE THURSDAY AUGUST 11, 2016 AT THE CHASE BUILDING CONFERENCE ROOM.

Respectfully submitted,



Renae Grinde, Business Manager

Jeff Manley, Board Chairman