

**UPPER VALLEY SPECIAL EDUCATION BOARD MEETING**  
**Thursday, August 11, 2022 – 10:30 a.m.**  
**Chase Building Conference Room**

**PRESENT:** Jeff Manley, Darren Albrecht, Jill Olson, Jason Keating, Shane Robinson, Aaron Schramm, Steve Swiontek, Dan Juve. Guest: Dave Wheeler

President Manley called the meeting to order. Shane Robinson was welcomed as a new board member.

**SECRETARY'S REPORT:** MSC: Swiontek-Schram to approve minutes with corrections noted.

**TREASURER'S REPORT:** Grinde presented ending figures for the 2021-2022 year. Discussion followed. MSC: Keating- Olson to approve treasurer's report as presented.

**JULY BILLS:** MSC: Schramm-Olson to approve payment of all bills presented.

**2022-2023 BUDGET AND ASSESSMENTS:** Manley and Schramm reported the Assessment Committee met to review assessment scenarios as well as the projected budget. At this time, the projected 2022-2023 budget was reviewed, as well as various assessment scenarios. With the addition of approximately \$500,000 in additional expenditures, and a projected deficit of over \$585,000, the committee recommended a 15% increase in the overall assessment. Discussion followed. M/S: Swiontek-Albrecht to approve the budget along with an increase the overall assessment by 10%. Motion carried unanimously.

**ADDITIONAL OFFICE ASSISTANT:** Juve presented a request for an additional office assistant due to all of the additional duties that have developed in the past few years. Discussion followed. M/S: Schramm-Keating to approve the addition of this position. Motion carried 6-1. Swiontek opposed.

**RELEASE FROM CONTRACT (Connie Sommer):** Juve reported that as there were no applicants for Connie Sommer's position, he secured a VocoVision virtual teacher for this position and is recommending the Board release her from her contract. Discussion followed. M/S: Keating Olson to approve Sommer's request to be released from her contract. Motion Failed 1-6. Manley, Albrecht, Keating, Robinson, Schramm, Swiontek opposed. Discussion continued. M/S: Albrecht-Keating to reconsider and allow Sommer's release. Motion carried 6-1. Swiontek opposed. Juve was directed by the Board to visit with and send a letter to Valley-Edinburg, the district offering Sommer a teaching contract, and express our dismay in their actions and to recognize the difficult situation they put our Unit in.

**STAFFING UPDATES:** Juve reported he has now secured five virtual teachers through Voco-Vision, filling all open teaching positions. The Occupational Therapist position remains open. Juve is researching contracting service through another medical facility if need be.

**UKERU TRAINING UPDATE/NDPHIT UPDATE:**

- Juve reported that UKERU will now allow UVSE trained staff members to train our member district teachers. The training will go forward on August 16<sup>th</sup> and 17<sup>th</sup> as originally planned.
- NDPHIT continues to go forward. The UVSE Portal will be open for staff to sign up from September 6<sup>th</sup> to September 12<sup>th</sup>.

**Meeting Minutes (August 11, 2022)**

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With no other additional items, the meeting was adjourned.

**THE NEXT MEETING WILL BE TUESDAY, SEPTEMBER 13, 10:30 A.M., CHASE BUILDING CONFERENCE ROOM.**

Respectfully submitted,

  
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Renae Grinde, Business Manager

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Jeff Manley, Board Chairman