

**UPPER VALLEY SPECIAL EDUCATION BOARD MEETING**  
**Wednesday, July 28, 2021– 10:00 a.m.**  
**Chase Building Conference Room**

**PRESENT:** Linda Lutovsky, Aaron Schramm, Darren Albrecht, Jill Olson, Steve Swiontek, Jeff Manley, Dan Juve.  
Present via ZOOM: Jason Keating. Guests: Dave Wheeler, Mickey Berry (ZOOM), Jami Frize (ZOOM).

President Manley called the meeting to order. Aaron Schramm was welcomed as a new member.

**SECRETARY'S REPORT:** **MSC:** Swiontek-Albrecht to approve minutes of the June 22, 2021 meeting as written.

**TREASURER'S REPORT:** Grinde presented ending figures for the 2020-2021 year. Ending balance in the General Fund was negative \$151,913. Discussion followed. **MSC:** Olson-Lutovsky to approve the June 30<sup>th</sup> Treasurer's Report as presented.

**JUNE BILLS (2020-2021 BUDGET):** **MSC:** Albrecht-Olson to approve payment of all bills presented. Check numbers include 20541-10691 and direct deposit stub numbers 39145-39311. Grand total of June expenditures: \$1,878,889.27.

**MSC:** - Olson-Schramm to close the 2020-2021 year.  
Juve opened the 2021-2022 year.

**ELECTION OF OFFICERS:** Juve called for nominations for Board Chairperson. **M/S:** Swiontek-Lutovsky to nominate Jeff Manley for Board Chairperson and that nominations cease. Jeff Manley was named chairperson by unanimous ballot.

President Manley called for nominations for Vice President. **M/S:** Lutovsky-Keating to nominate Jill Olson for Vice President and that nominations cease. Jill Olson was named Vice President by unanimous ballot.

**M/S:** Albrecht-Schramm to designate the following for the 2021-2022 year:

- Financial Depository: Bremer Bank
- Pledge of Securities: Bremer Bank's Letter of Credit
- Fiscal Agent: Dan Juve
- Official Newspaper: Walsh County Record
- Insurance: Bremer Bank as NDIRF Insurance Carrier
- Business Manager: Renae Grinde

Motion carried unanimously.

**JULY BILLS (2021-2022 BUDGET):** **MSC:** Keating-Olson to approve payment of all bills presented.

**STAFFING UPDATES:**

- Juve presented a retirement resignation from Kelly Larson, Speech-Language Pathologist at Park River.  
**M/S:** Schramm-Albrecht to accept Larson's retirement resignation. Motion carried 6-1, Swiontek opposed. Juve noted that Presence Learning will provide speech services in Park River for the upcoming school year.
- Juve presented the following 2021-2022 contracts for approval: 1) Kristen Anderson, who will serve as a special education teacher in Grafton replacing Megan Wynne who is moving to a preschool position and 2) Jordan Snook, who will serve as a special education teacher in Grafton replacing Andrea Hartje. **M/S:** Olson-Albrecht to approve both contracts. Motion carried by unanimous ballot. Juve noted that two preschool teaching positions in Grafton remain unfilled.

**GENERAL FUND BUDGET 2021-2022:** Grinde presented the proposed 2021-2022 general fund budget for review. The budget reflects a projected deficit of \$139,327 for the year. Discussion followed. M/S: Swiontek-Albrecht to approve the budget presented. Motion carried by unanimous ballot. Grinde will now send out the proposed budget to member districts for approval.

**TUITION REIMBURSEMENT REQUEST:** Juve presented a tuition support request from Sara Krueger who is completing her master's degree in special education. Cost is estimated at \$1400 for the upcoming year. Discussion followed. M/S: Olson-Lutovsky to approve this request. Motion carried unanimously.

**GRANT NOTIFICATIONS:** Juve notified the Board of 2021-2022 grant awards. IDEA-B and Preschool Grant budgets will be presented at the August meeting. Discussion followed regarding ways to best utilize the additional grants, once clearer guidelines are received from the State. Grant allocations include:

- IDEA-B \$911,651.70, plus carryover of \$43,317.90 = \$954,969.60
- PRESCHOOL \$36,522.83, plus carryover of \$10,763.41 = 47,286.24
- ARP IDEA \$276,150.66 (two year spend out)
- ARP PRESCHOOL \$26,370.42 (two year spend out)
- ESSER \$11,500.00
- DISCRETIONARY \$15,000.00
- CHOICE READY \$20,000.00
- NEW TEACHER SUPPORT \$2,400

**POLICIES COMMITTEE:** Juve noted that Dr. Roger Abbe is willing to continue to serve on the committee continuing to develop the UVSE Policies and Procedures manual. The Board agreed to continue with Dr. Abbe as a committee member for the 2021-2022 school year.


**ADDITIONAL ITEMS:**

- **VIRTUAL LEARNING/MASKING 2021-2022:** Swiontek polled each district administrator regarding offering virtual learning options during the 2021-2022 school year, as well as masking policies. All districts responded that masking would be optional. All districts responded that full time virtual learning will not be an option for the upcoming year, but that accommodations will be made should a student be in a quarantine situation.
- **UPCOMING TRAINING:** Juve notified the board of August 4<sup>th</sup> & 5<sup>th</sup> trainings regarding emotional disorders. Cost of the trainings will be covered with discretionary grant funds.

The meeting was adjourned.

**THE NEXT MEETING WILL BE TUESDAY AUGUST 24, 2021 AT THE CHASE BUILDING IN GRAFTON.**

Respectfully submitted,



Renae Grinde, Business Manager

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Jeff Manley, Board Chairman