

## UPPER VALLEY SPECIAL EDUCATION BOARD MEETING

Tuesday, January 19, 2021

Chase Building Conference Room

**RESENT:** Linda Lutovsky, Jeff Manley, Darren Albrecht, Kirk Ham, Jason Keating, Dan Juve. Guest: Dave Wheeler.

**PRESENT VIA ZOOM:** Steve Swiontek, Jill Olson. Guests: Shelly Henke, Jami Frize, Brian Opsahl

President Manley called the meeting to order.

**SECRETARY'S REPORT:** **MSC:** Lutovsky-Keating to approve minutes of the December 15<sup>th</sup>, 2020 meeting as written.

**TREASURER'S REPORT:** **MSC:** Olson-Keating to approve the December 31<sup>st</sup> Treasurer's Report as presented. It was noted that travel expenses are down by \$24,753 in comparison to the previous school year. **M/S:** Olson-Keating to approve the Treasurer's Report as presented.

**DECEMBER BILLS:** **MSC:** Albrecht-Ham to approve payment of all bills presented. Check numbers include 20218-20279 and direct deposit stub numbers 38714-38794. Total December expenditures: \$487,890.41

**2019-2020 FINANCIAL AUDIT:** Brian Opsahl, Brady-Martz and Associates, presented and reviewed the 2019-2020 financial audit. Discussion followed. Additional copies of the audit are available at the UVSE office. **M/S:** Keating-Albrecht to accept the audit report as presented. Motion carried unanimously.

### **STAFFING:**

- 1) Juve presented a teaching contract for Tara Ulrich. Ulrich will be replacing the position previously filled by Martha Fedje at Grafton High School. **M/S:** Olson-Albrecht to approve this contract.
- 2) Juve notified the board of Diann Rudolf's retirement at the end of this school term. Rudolf is a special education teacher at Larimore Public School. Currently Rudolf's contract is held by Larimore, however her replacement will be under Upper Valley's contract.

**FFCRA EMERGENCY PAID SICK LEAVE:** Grinde reported that mandatory FFCRA Emergency Paid Sick Leave ended on December 31, 2020 and it is now up to individual employers whether to extend it or allow it to expire. Discussion followed. **M/S:** Swiontek-Ham to extend the FFCRA Emergency Paid Sick Leave through the end of the 2020-2021 school year. Motion carried unanimously.

**EDMORE TRANSITION STUDENTS:** Juve reported that he has been in touch with the Director of Lake Region Special Education Unit regarding future services of Park River special education students open enrolled to Edmore. A meeting is scheduled between Edmore and LR Special Education later in the day to discuss these issues. Juve will report back as more information becomes available.

### **ADDITIONAL BOARD ITEMS:**


- 1) **COGNIA:** Juve reminded the Board that if they are involved in any COGNIA trainings or support sessions, including emails, registrations, etc., to please share/forward that information to him.
- 2) **NEGOTIATIONS:** Albrecht reminded the Board that representatives need to be assigned for upcoming negotiations, as well as the recognition petition for teachers. Grinde will remind the negotiating teachers to present this at the February meeting.

**THE NEXT MEETING WILL BE TUESDAY, February 16, 2021 AT 10:00 A.M. AT THE CHASE BUILDING CONFERENCE ROOM.**

Respectfully submitted,



Renae Grinde, Business Manager



Jeff Manley, Board Chairman