

UPPER VALLEY SPECIAL EDUCATION BOARD MEETING

Tuesday, July 21, 2020 – 10:00 a.m.

Fair Oaks Golf Course

PRESENT: Jeff Manley, Kirk Ham, Darren Albrecht, Jill Olson, Jason Keating, Dan Juve. Guests: Jessica Pankow, Dave Wheeler

President Manley called the meeting to order.

SECRETARY'S REPORT: **MSC:** Albrecht-Keating to approve minutes of the June meeting as written.

TREASURER'S REPORT: Grinde presented ending figures for the 2019-2020 year. Discussion followed. **M/S:** Keating-Albrecht to approve the June 30th Treasurer's Report as presented.

JUNE BILLS (2019-2020 BUDGET): **M/S:** Ham-Olson to approve payment of all bills presented. Check numbers include 19881-19986 and direct deposit stub numbers 38322-28391. Total June expenditures: \$1,638,628.01.

M/S: Olson-Keating to close the 2019-2020 year.
Juve opened the 2020-2021 year.

ELECTION OF OFFICERS: Juve called for nominations for Board Chairperson. **M/S:** Ham-Albrecht to keep the officers the same, nominating Jeff Manley for Board Chairperson and Kirk Ham for Vice President and that nominations cease. Jeff Manley was named chairperson and Kirk Ham was named vice president by unanimous ballot.

FINANCIAL DEPOSITORY: **M/S:** Keating-Olson to name Bremer as the financial depository. Bremer Bank was named the financial depository by unanimous ballot.

PLEDGE OF SECURITIES: **M/S:** Albrecht-Keating to accept Bremer's Home Loan Bank Letter of Credit as the collateralization of funds. Motion carried by unanimous ballot.

FISCAL AGENT: **M/S:** Ham-Olson to name Juve as Fiscal Agent. Motion carried by unanimous ballot.

OFFICIAL NEWSPAPER: **M/S:** Olson-Albrecht to name the Walsh County Record as the official newspaper. Motion carried by unanimous ballot.

INSURANCE CARRIER: **M/S:** Albrecht-Keating to name Bremer as the NDIRF insurance carrier. Motion carried by unanimous ballot.

BUSINESS MANAGER: **M/S:** Keating-Albrecht to name Renae Grinde as Business Manager. Motion carried unanimously by roll call vote.

JULY BILLS (2020-2021 BUDGET): **MSC:** Olson-Ham to approve payment of all bills presented.

STAFFING UPDATES: Juve reported that positions remain unfilled for the special education teacher and speech-language pathologist at Grafton High School, as well as the school psychologist position. Juve reported a current special education teacher has expressed interest in obtaining her psychology degree. Discussion followed regarding the dynamics of that scenario, as that would create another teaching vacancy. This will be readdressed at the August meeting.

GENERAL FUND BUDGET 2020-2021: Grinde presented the proposed 2020-2021 general fund budget for review. The budget reflects a projected deficit of -\$263,914. Discussion followed. **M/S:** Albrecht-Keating to approve the budget as presented. Motion carried by unanimous ballot. Grinde will now send out the proposed budget to member districts for approval.

TUITION REIMBURSEMENT REQUEST: Juve presented a tuition support request from Caitlyn Carkhuff who is pursuing her master's degree. Discussion followed. **M/S:** Olson-Albrecht to approve this request.

IDEA-B AND PRESCHOOL GRANT BUDGETS: Budgets were presented for the 2020-2021 IDEA-B (\$954,063.10) and Preschool (\$36,101.78) Federal Grants. Discussion followed. **M/S:** Keating-Ham to approve the budgets as presented. Motion carried by unanimous ballot.

ND SMART RESTART: Juve reported that special education staff will be following the restart plans of their assigned school district(s). Juve requested that he be included in plan meetings throughout the unit to ensure that special education law is followed. Discussion followed.

ADDITIONAL ITEMS:

Para-Training: Options were discussed for 2020-2021 para trainings. UVSE will look into purchasing an online training through LRP to meet the para certification requirements.

THE NEXT MEETING WILL BE FRIDAY, AUGUST 12TH AT 10:00 A.M. AT THE CHASE BUILDING CONFERENCE ROOM.

Respectfully submitted,



Renae Grinde, Business Manager



Jeff Marley, Board Chairman