

**UPPER VALLEY SPECIAL EDUCATION BOARD MEETING**

**Wednesday, August 12, 2020 – 10:00 a.m.**

**Chase Building Conference Room**

**PRESENT:** Jason Keating, Linda Lutovsky, Jeff Manley, Kirk Ham, Darren Albrecht, Steve Swiontek, Jill Olson, Dan Juve. Guests: Dave Wheeler, Jessica Pankow, Shelly Henke.

President Manley called the meeting to order.

**SECRETARY'S REPORT:** **MSC:** Swiontek-Albrecht to approve minutes of the July meeting as written.

**TREASURER'S REPORT:** **MSC:** Olson-Lutovsky to approve the July 31<sup>st</sup> Treasurer's Report as presented.

**JULY BILLS:** **MSC:** Lutovsky-Keating to approve payment of all bills presented. Check numbers include 19968-20035 and direct deposit stub number 38492. Total July expenditures: \$62,926.73.

**2019-2020 ANNUAL FINANCIAL REPORT:** Grinde presented the annual financial report for review. **M/S:** Keating-Albrecht to approve the 2019-2020 financial report as presented. Motion carried unanimously.

**STAFFING UPDATES:** Juve reported that Toni Votava, a special education teacher in the Grafton District, has enrolled in classes to obtain her School Psychology Degree and expressed interest in Upper Valley's open psychology position. Discussion followed. **M/S:** Albrecht-Ham to advertise for Votava's current teaching position and allow for reimbursement for credits following the Tuition Reimbursement Policy. Motion carried unanimously.

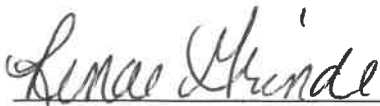
**ADDITIONAL ITEMS:**

- 1) Online Paraprofessional Trainings – Juve reported that there are online opportunities for para trainings through LRP. These are specific need based trainings and would go above and beyond current school based trainings.
- 2) PPE – Juve discussed Personal Protective Equipment needs of special education staff. It was agreed that as individual districts received CARES funds, they will also provide PPE needs to special education staff alongside regular education staff.
- 3) Juve reported he will have a brief all-staff Zoom meeting on August 25<sup>th</sup> to address any specific needs and concerns of staff.

The meeting was adjourned.

**THE NEXT MEETING WILL BE TUESDAY, SEPTEMBER 15TH AT 10:00 A.M. AT THE CHASE BUILDING CONFERENCE ROOM.**

Respectfully submitted,



Renae Grinde, Business Manager



Jeff Manley, Board Chairman