

UPPER VALLEY SPECIAL EDUCATION BOARD MEETING
Monday, April 10th – 9:00 a.m.
Chase Building Conference Room

PRESENT: Mike O'Brien, Linda Lutovsky, Jack Maus, Darren Albrecht, Roger Abbe, Jeff Manley, Kirk Ham, Dan Juve. Guests: Melissa Anderson, Jami Frize

President Abbe called the meeting to order.

SECRETARY'S REPORT: Minutes of the 03/13/2017 regular board meeting and 03/28/2017 special board meeting were reviewed. **M/S:** Albrecht-O'Brien to approve the secretary's report of both meetings.

TREASURER'S REPORT: The March 31st, 2017 treasurer's report was reviewed. **M/S:** Ham-Maus to approve the report as presented. General discussion was held regarding assessments and budget outlooks.

MARCH BILLS: **M/S:** O'Brien-Manley to approve payment of all bills presented.

STAFFING UPDATES:

- 1) Juve presented a resignation from Dan O'Conner, special education teacher at Larimore School effective the end of the 2016-2017 school year. **M/S:** Maus-Ham to accept O'Conner's resignation. Motion carried unanimously by roll call vote.
- 2) Juve presented a resignation from Charlene Walker, summer school teacher at Midway School. Walker intends to retire effective the end of the 2016-2017 regular school year. **M/S:** Manley-Albrecht to accept Walker's resignation. Motion carried unanimously by roll call vote.
- 3) Juve presented a 2017-2018 contract for Alison Hoadley who will serve the special education teacher at Emerado School, replacing Stephanie Chatfield. **M/S:** Ham/Maus to approve this contract. Motion carried unanimously by roll call vote.
- 4) Juve reported that a 2017-2018 contract has been offered to Ellie Grooters, SLP, who would serve Midway and Larimore HS. Grooters will replace Karly Koenig's position. **M/S:** Manley-O'Brien to approve this contract should Grooters accept the position. Motion carried unanimously by roll call vote.
- 5) Juve reported there are three positions currently unfilled for the 2017-2018 school year, with locations at Midway, Manvel and Park River. Juve stated that the current resident teachers within the Unit have been given the opportunity to apply for open positions. Should they be hired for a teaching position, UND will provide the Unit with three new resident teachers. General discussion followed regarding the placement procedures of teachers within the Unit, as several teachers are transferring districts. Angela Lyste will be transferring from the Grafton District to the Larimore district, replacing Kahla Dibich. Joni Gilbertson will be transferring from the Park River District to the Grafton District, replacing Lyste.
- 6) Juve asked for approval to advertise the open Coordinator position as Master's Degree preferred rather than required. Discussion followed. The Board agreed to open the position to Bachelor's level applicants.

APPROVAL OF TEACHER CONTRACTS: Grinde reported on the teacher contracts have been returned. **M/S:** O'Brien-Manley to approve all contracts received to date. Motion carried unanimously by roll call vote. The remaining contracts will be presented for approval at the May meeting.

OPPEGARD REQUEST: Melissa Oppegard requested an additional step on the salary schedule as when she was hired for her SLP position, she was not given credit for two partial years of SLPP services which when combined would be the equivalent of one year. Discussion followed. **M/S:** Ham-Lutovsky to approve Anderson's additional step. Motion carried unanimously by roll call vote.

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LONGTIN REQUEST: As Angela Longtin, Behavioral Specialist in the Grafton Schools, was hired off of the salary schedule, she presented a request that she receive a salary increase \$1000. This would be equal to the amount most teachers received, base increase of \$500 plus step of \$500. Motion was made by Ham to allow Longtin a salary increase equal to the percentage increase of the teachers. Discussion followed. Ham withdrew his motion. **M/S:** Ham-O'Brien to offer Longtin a \$500 increase, equaling the amount of the base increase. Motion carried unanimously by roll call vote.

ESY UPDATE: Juve updated the Board regarding extended school year planning. Discussion followed.

SALARY RECOMMENDATIONS: Juve asked for board direction regarding recommendations for salary offerings to support personnel. The Board recommended that Juve review budget projections and provide recommendations at an upcoming meeting.

SICK BANK DISCUSSION: Various sick bank policies from member schools were shared with the Board. Discussion followed. No action was taken at this time.

The meeting was adjourned.

THE NEXT MEETING DATE: MONDAY, MAY 15TH, 2017 AT THE CAVALIER GOLF COURSE, 1:00 P.M.

Respectfully submitted,



Renae Grinde, Business Manager

Roger Abbe, Board Chairman