

UPPER VALLEY SPECIAL EDUCATION BOARD MEETING
Monday, May 15, 2017 – 1:00 p.m.
Cavalier Country Club

PRESENT: Jack Maus, Darren Albrecht, Mike O'Brien, Roger Abbe, Kirk Ham, Jeff Manley, Dan Juve.

President Abbe called the meeting to order.

Juve requested to add "Office Relocation" as an agenda topic. **M/S:** O'Brien-Manley to approve this additional agenda item.

SECRETARY'S REPORT: **MSC:** Albrecht-Ham to approve minutes of the April meeting as written.

TREASURER'S REPORT: **MSC:** Maus-Ham to approve the April 30th Treasurer's Report as presented.

APRIL BILLS: **M/S:** Maus-Manley to approve payment of all bills presented.

STAFFING UPDATES:

- 1) Juve presented a Coordinator contract for Shelly Henke. Henke will fill the position vacated by Melissa Opegard. **M/S:** O'Brien-Maus to approve this contract. Motion carried unanimously by roll call vote.
- 2) Juve presented a resignation/retirement letter from Cheryl Neumann effective at the end of the 2016-2017 school year. **M/S:** Maus-Ham to accept this resignation. Motion carried unanimously by roll call vote.
- 3) Juve presented contracts for Lacey Taylor, special education teacher at Midway School, Elizabeth Vaudrin, special education teacher at Manvel School, and Michael McNelly, special education teacher at Grafton HS. **M/S:** Maus-Manley to approve these three contracts. Motion carried unanimously by roll call vote.
- 4) Juve reported there are currently two unfilled positions, one at Park River PK-4, and one at Cavalier 7-8.

APPROVAL OF TEACHER CONTRACTS: Grinde presented a listing of signed teacher contracts. **M/S:** Manley-Albrecht to approve all contracts received to date. Motion carried unanimously by roll call vote.

LOY HEALTH INSURANCE REQUEST: A request was presented from Caleb and Kendi Loy to combine their health insurance benefit amounts and contribute that amount into a family policy, rather than two separate policies. **M/S:** Maus-Ham to approve this request. Motion carried unanimously by roll call vote.

CLASSIFIED SALARY PROPOSALS: Juve presented salary proposals for classified staff. Discussion followed. **M/S:** Manley/Albrecht to allow classified staff a .65/hr. increase for the 2017-2018 school year. Sharon Heidler and Caleb Loy will both be offered a \$1000 increase. Motion carried unanimously by roll call vote.

EXTENDED SCHOOL YEAR BUDGET: Juve presented a budget for the 2017 Extended School Year. **M/S:** Ham-O'Brien to approve the budget proposal. Motion carried 5-1, Maus opposed.

Meeting Minutes (May 15, 2017)

Page 2

SICK BANK: The Board discussed the teachers' request to develop a sick bank through board policy.


M/S: Albrecht-Maus to table this request for the 2017-2018 school year. Motion carried unanimously by roll call vote.

OFFICE RELOCATION: Juve reported that the Red River Regional Council (RRRC) has approached him regarding relocating UVSE offices within the Chase Building. The potential move, would involve vacating 3 offices currently occupied by Juve, Frize and Pankow, and relocate to the office spaces in the south end of the building. The cost of the move is estimated at \$1800. Discussion followed. The Board was in agreement that because it was RRRC's request, the cost of the move should be their responsibility. Juve will speak with the RRRC director.

The meeting was adjourned.

THE NEXT MEETING WILL BE TUESDAY, JUNE 20TH AT 11:00 A.M. AT THE FAIR OAKS GOLF COURSE IN GRAFTON.

Respectfully submitted,



Renae Grinde, Business Manager

Roger Abbe, Board Chairman