

UPPER VALLEY SPECIAL EDUCATION BOARD MEETING

Monday, March 13, 2017

10:00 a.m. – Chase Building Conference Room

PRESENT: Mike O'Brien, Roger Abbe, Jeff Manley, Darren Albrecht, Kirk Ham, Linda Lutovsky, Jeff Manley, Dan Juve. Guests: Melissa Anderson, Jami Frize, Jessica Pankow

President Abbe called the meeting to order.

CHANGES TO THE AGENDA: Juve requested that 1) "Contemplated Nonrenewal" be removed from the agenda and replaced with "Director Evaluation", 2) Stephanie Chatfield be added to the list of resignations being presented. **M/S:** Manley O'Brien to approve amendments to the agenda. Motion carried unanimously.

SECRETARY'S REPORT: **MSC:** O'Brien-Albrecht to approve minutes of the February meeting as written.

TREASURER'S REPORT: **MSC:** Albrecht-O'Brien to approve the February 28th Treasurer's Report as presented.

FEBRUARY BILLS: **MSC:** Maus-Manley to approve payment of all bills presented. Check numbers include 17428-17487 and direct deposit stub numbers 35781-35834. Total February expenditures: \$454,653.98

STAFFING UPDATES:

- 1) Juve presented resignations from the following teachers, all effective at the end of the 2016-2017 school year: Joen Duerre, Kahla Dibich, Mallory McCarty, Stephanie Chatfield. Discussion followed. **M/S:** Maus-Albrecht to accept these resignations. Motion carried unanimously by roll call vote.
- 2) Juve requested a contract approval for Rachel Chalupnik. Chalupnik will serve as a speech-language pathologist in the Grafton Schools, and will replace Joen Duerre's FTE. **M/S:** O'Brien-Maus to approve this hire. Motion carried unanimously by roll call vote.

DIRECTOR EVALUATION: Abbe discussed/reviewed results of Juve's second evaluation. Juve was commended for his efforts and job performance.

SUBSTITUTE TEACHING REIMB: Juve reported that occasionally UVSE teachers attend professional development days (above and beyond the scheduled professional development days on the school calendar) at the request of the school district. Juve asked for clarification regarding who should pay for the substitute teacher in those cases. Discussion followed. It was determined that in those cases, the district requesting the teacher's attendance should be financially responsible for the substitute.

COORDINATOR FTES: Juve reported that because of the budget deficit and future cuts in state funding, even though 3 Coordinators is optimal, he would reluctantly recommend the 2.5 coordinator FTE scenario for the 2017-2018 school year. Discussion followed. The vote for this item was deferred to the end of the agenda.

PROFESSIONAL DEVELOPMENT: Juve reported that the 2017-2018 dates for UVSE professional development have been tentatively set for August 14th and 15th. Discussion followed.

SUMMER SCHOOL: Juve reported that coordinators on working on planning the 2016-2017 ESY Program. An update will be provided in April.

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NEGOTIATIONS: As Coordinators excused themselves from the meeting at this time, no executive session was warranted. The Upper Valley Board investigated the petition filed by the Upper Valley Special Education teachers requesting recognition of the negotiating unit and has determined that they represent a majority of teachers within the Unit. **M/S:** Ham-Maus to recognize the UVSE Teachers as the representative organization for minimum of one year beginning March 13, 2017. Motion carried unanimously by roll call vote. Albrecht and Manley requested Board input/direction regarding the upcoming negotiations. Discussion followed. The board and teacher representatives will now begin the negotiation process, starting with the Ground Rules Meeting.

COORDINATOR FTES: Discussion continued regarding the 2017-2018 coordinator FTEs, and whether or not to fill the open position with half time or full time. **M/S:** Manley-Ham to advertise for a half-time coordinator position for the 2017-2018 school year. Motion failed 4-2, O'Brien, Albrecht, Maus, Lutovsky opposed. **M/S:** Lutovsky-Albrecht to advertise for a full time coordinator position for the 2017-2018 school year. Motion carried 4-3, Ham, O'Brien, Manley opposed. Juve will now advertise for a full time coordinator position.

The meeting was adjourned.

NEXT MEETING DATE: MONDAY, APRIL 10, 2017, 10:00 A.M., CHASE BUILDING CONFERENCE ROOM

Respectfully submitted,



Renae Grinde, Business Manager

Roger Abbe, Board Chairman