

UPPER VALLEY SPECIAL EDUCATION BOARD MEETING

Wednesday, February 15, 2017 – 9:00 a.m.

Chase Building Conference Room

PRESENT: Mike O'Brien, Roger Abbe, Linda Lutovsky, Kirk Ham, Jeff Manley, Jack Maus, Darren Albrecht, Dan Juve. Guests: Brian Opsahl/Brady Martz, Melissa Anderson, Jessica Pankow, Jami Frize.

President Abbe called the meeting to order.

SECRETARY'S REPORT: MSC: O'Brien-Manley to approve minutes of the January meeting as written.

TREASURER'S REPORT: MSC: Ham-O'Brien to approve the January 31st Treasurer's Report as presented.

JANUARY BILLS: MSC: Manley-O'Brien to approve payment of all bills presented.

2015-2016 FINANCIAL AUDIT: Brian Opsahl, Brady-Martz & Associates presented and summarized the 2015-2016 financial audit. Discussion followed. Additional copies of the report are available at the UVSE office. M/S: Maus-Lutovsky to approve the 2015-2016 financial audit. Motion carried unanimously by roll call vote.

STAFFING UPDATES:

- 1) **RESIGNATION:** Juve presented a resignation from Karly Koenig, SLP at Midway and Fordville Schools effective the end of the 2016-2017 school year. M/S: O'Brien-Manley to accept this resignation. Motion carried unanimously by roll call vote.
- 2) **CONTEMPLATED NON-RENEWALS:** Juve opened discussion regarding the process for non-renewals if necessary. Discussion followed regarding general procedures and time frames.
- 3) **PRESENCE LEARNING CONTRACT:** Juve reported that he will be notifying Presence Learning that we will be terminating our contract with them effective the end of the 2016-2017 school term. Presence Learning has provided remote speech/language services but will not be needed due to Melissa Opegard returning as an SLP in that position.

PETITION FOR RECOGNITION OF NEGOTIATING UNIT: The petition from teachers requesting recognition of the negotiating unit was presented. M/S: O'Brien-Maus: Pursuant to NDCC Section 15.1-16-10, the Upper Valley Special Education Board recognizes as the appropriate negotiating unit all employees licensed to teach by the ESPB or approved to teach by the ESPB and employed primarily as classroom teachers. Motion carried 6-1, Manley opposed.

COORDINATOR POSITIONS: Juve lead discussion regarding deliberations of coordinator FTE's for the 2017-2018 school year, proposing several line item budget reductions to financially support 3 FTEs. Discussion followed. A determination will be made at a later date.

ADDITIONAL ITEMS:

OT/PT Guidelines: Juve shared a recently developed Occupational Therapy and Physical Therapy Service Model /Guidelines booklet created by the UVSE therapists. Discussion followed. This will be shared on the UVSE Website making it accessible to all staff members.

The meeting was adjourned.

THE NEXT MEETING WILL BE MONDAY, MARCH 13TH AT 10:00 A.M. AT THE CHASE BUILDING CONFERENCE ROOM.

Respectfully submitted,

Renae Grinde, Business Manager

Roger Abbe, Board Chairman