

UPPER VALLEY SPECIAL EDUCATION BOARD MEETING

Friday, September 16, 2016 – 10:00 a.m.

Chase Building Conference Room

PRESENT: Mike O'Brien, Linda Lutovsky, Jeff Manley, Darren Albrecht, Jack Maus, Roger Abbe, Kirk Ham, Dan Juve

SECRETARY'S REPORT: **MSC:** O'Brien-Manley to approve minutes of the August meeting a written.

TREASURER'S REPORT: **MSC:** Maus-O'Brien to approve the August 31st Treasurer's Report as presented. Grinde also reported the general fund budget was approved with five of nine districts reporting at this time.

AUGUST BILLS: **MSC:** Manley-Albrecht to approve payment of all bills presented. Check numbers include 17044-17089 and direct deposit stub numbers 35508-35519. Total August expenditures to date: \$67,542.68.

STAFFING UPDATES:

- 1) Juve reported Joen Duerre, a retired UVSE teacher, has agreed to fill the 2nd grade special education teaching position in Grafton. She will be available mid-October. Discussion followed. **M/S:** Ham-Mau to approve this contract.
- 2) Juve reported that the job coach position in Park River was recently filled by Heidi Amundson but did not work out due to multiple conflicts. Heidi Lien has now been offered the position. Juve will continue to provide updates on this position.

DPI LEADERSHIP CONFERENCE REPORT: Juve provided a summary of the DPI Leadership Conference, including handouts and information on State Assessments, the State Improvement Plan, Systemic Complaint, Seclusion and Restraint, and Unit Performance Reports. Discussion followed.

NOTIFICATION OF PLACEMENTS: Juve stressed the importance of each district notifying their special education coordinator of any open enrolled students from outside the Unit. It was also noted that para time needs to be identified on the IEP in order to bill districts outside the Unit. Discussion followed.

ADDITIONAL ITEMS:

Non-Tuition Agreements between Districts: Juve initiated discussion regarding special education students from outside our member districts and who we cannot bill for through the student contract system. Board agreed that if a member district chooses to enroll a special education student from outside the unit, there needs to be a tuition agreement whereas the special education unit is financially responsible, but if they cannot create and bill through the student contract system, the parent will be financially responsible.

The meeting was adjourned.

THE NEXT MEETING WILL BE TUESDAY, OCTOBER 18TH, 2016 AT 10:00 A.M. AT THE CHASE BUILDING CONFERENCE ROOM.

Respectfully submitted,

Rena Grinde, Business Manager

Roger Abbe, Board Chairman