

UPPER VALLEY SPECIAL EDUCATION BOARD MEETING

Tuesday, October 17, 2017

10:00 A.M. – Chase Building Conference Room

PRESENT: Mike O'Brien, Kirk Ham, Darren Albrecht, Linda Lutovsky, Jeff Manley, Steve Swiontek, Dan Juve. Guests: Shelly Henke, Jami Frize

President Manley called the meeting to order.

SECRETARY'S REPORT: MSC: O'Brien-Albrecht to accept minutes of the September 18th and September 25th meeting minutes as written.

TREASURER'S REPORT: MSC: Albrecht-O'Brien to accept the September 30th Treasurer's Report as presented.

SEPTEMBER BILLS: MSC: O'Brien-Lutovsky to approve payment of all bills presented.

STAFFING UPDATES:

- Juve presented a teaching contract for Sarah Wollitz who will replace Joni Gilbertson at Century Elementary School. Wollitz agreed to the position through December 2017. Juve will continue searching for a permanent replacement beyond December. M/S: Ham-Albrecht to approve this contract. Motion carried unanimously by roll call vote.
- Juve presented a request from the Grafton School District for an additional PSN instructor, as caseload numbers and needs are exceeding manageable limits. Albrecht stressed need for an additional .5 FTE in Grafton and suggested the remaining .5 FTE support other PSN programs within the Unit. Discussion followed. M/S: Ham-Albrecht to advertise for a full time PSN position. Motion carried unanimously by roll call vote.

COORDINATOR'S REPORT: Shelly Henke and Dan Juve reported on highlights of the Northern Plains Law Conference, with a broad range of topics including preschool suspensions, transition, student discipline, and truancy. Jami Frize reported on the status of ongoing para trainings, with two modules left to complete this year's sessions. Frize updated the Board on the Voc. Rehab Larimore project. She also proposed the need for trainings throughout the unit regarding the roll of school administration and teachers in IEP meetings. Discussion followed.

ADDITIONAL ITEMS:

Manley noted that the Director's evaluation will need to be completed prior to November 15th and will be sending out the assessment tool in the near future. The completed evaluation will be reviewed at the November meeting.

The meeting was adjourned.

THE NEXT MEETING WILL BE MONDAY, NOVEMBER 13TH AT 10:00 A.M. AT THE CHASE BUILDING CONFERENCE ROOM.

Respectfully submitted,



Renae Grinde, Business Manager

Jeff Manley, Board Chairman