

UPPER VALLEY SPECIAL EDUCATION BOARD MEETING

Thursday, July 21, 20156 – 10:30 a.m.

Chase Building Conference Room

PRESENT: Dan Juve, Mike O'Brien, Darren Albrecht, Jack Maus, Linda Lutovsky, Roger Abbe, Kirk Ham.

Vice President Abbe called the meeting to order.

SECRETARY'S REPORT: **MSC:** Maus-Ham to approve minutes of the June meeting as written.

TREASURER'S REPORT: Grinde presented ending figures for the 2015-2016 year. Ending Balance in the General Fund was a negative \$97,479.99, IDEAB Fund was negative, Preschool Grant was negative \$2.49, and Discretionary Grant was negative \$417.05 Overall Ending will total a negative \$96,608.92. General fund transfers will be made to cover the negative grant balances. **MSC:** Maus-Lutovsky to approve the June 30th Treasurer's Report as presented.

JUNE BILLS – PAID FROM 2015-2016 BUDGET: **MSC:** Maus-Albrecht to approve payment of all bills presented. Check numbers include 16846-17027 and direct deposit stub numbers 35355-35506. Total June expenditures: \$1,953,751.98.

MSC: Maus-Ham to close the 2015-2016 year.
Juve opened the 2016-2017 year.

ELECTION OF OFFICERS: Juve called for nominations for Board Chairperson. **M/S:** Maus-O'Brien to nominate Roger Abbe for Board Chairperson and that nominations cease. Roger Abbe was named chairperson by unanimous ballot.

President Abbe called for nominations for Vice President. **M/S:** O'Brien-Maus to nominate Jeff Manley for Vice President and that nominations cease. Jeff Manley was named Vice President by unanimous ballot.

M/S: Maus-Albrecht to name Bremer as the financial depository. Motion carried unanimously by roll call vote.

M/S: Albrecht-O'Brien to accept the Bremer sweep document as pledge of securities. Motion carried unanimously by roll call vote.

M/S: Maus-Albrecht name Dan Juve as fiscal agent. Motion carried unanimously by roll call vote.

M/S: O'Brien-Lutovsky to name the Walsh County Record as the official newspaper. Motion carried 5-1, Maus opposed.

M/S: O'Brien-Albrecht to name Bremer as the NDIRF insurance carrier. Motion carried unanimously by roll call vote.

M/S: Ham-O'Brien to name Renae Grinde as the Business Manager. Motion carried unanimously by roll call vote.

JULY BILLS (2015-2016 Budget): **MSC:** Maus-O'Brien to approve payment of all bills presented. Check numbers include 17017-17043 and direct deposit stub number 35507. Total July expenditures to date: \$40,543.72.

STAFFING UPDATES:

- 1) Juve reported Kristin Ziegelmann accepted the SLP position at the Grafton Preschool and that interviews have been scheduled later in the week for the 2nd and 4th grade special education positions in Grafton. **M/S:** Maus-O'Brien to approve the Ziegelmann contract. Motion carried unanimously by roll call vote.

- 2) Juve presented a resignation/release from contract request from Bonnie Butz, Larimore special education teacher. M/S: Maus-Lutovsky to release Butz without penalty if a replacement is found. Motion carried unanimously by roll call vote.
- 3) Abbe reported that Larimore regular education teacher, Diann Rudolf, is interested in Butz's position as she also has a special education background. Abbe proposed that Larimore continue to hold her contract as that would be to her benefit, and that UVSE reimburse Larimore the amount of her total salary/benefit package based on the UVSE salary schedule/master agreement. Discussion followed. M/S: Ham-Maus to approve this agreement. Motion carried unanimously by roll call vote.

FEDERAL GRANTS: Juve presented federal grants and budgets for approval. IDEA-B grant total: \$804,128.62, Preschool grant total: \$32,228.00, SSIP Grant total: \$13,000.00. Juve also presented the agreement with Presence Learning to provide remote speech services Grafton at a cost of \$50,000 for the 2016-2017 school year. Discussion followed. M/S: Ham-Lutovsky to approve all grants/agreements.

PROJECTED 2016-17 BUDGET: Grinde presented the preliminary 2016-2017 general fund budget, projecting a \$430,000 deficit with current assessment rates. Discussion followed regarding budget figures and assessment increase options. M/S: Ham-Albrecht to increase the total assessment by \$75,000. Motion carried 6-2. O'Brien and Lutovsky opposed. The projected 2016-2017 budget was tabled and will be reviewed again at the August meeting.

PROFESSIONAL DEVELOPMENT: Juve updated the Board regarding professional development plans for the 2016-2017 year, including Zones of Regulation Training, State Systemic Improvement Plan (SSIP) trainings, and autism training in January presented by Heather Schlemmer. Juve asked that the Board/Superintendents allow all UVSE personnel to be present at the January training. The Board agreed to this request.

BOARD POLICIES MANUAL UPDATE: Juve reported that as a result of Dr. Alyssa Martin resigning, the development of an updated policies manual is again on hold for our Unit. Discussion followed. Juve will pursue other options throughout the State.

The meeting was adjourned.

THE NEXT MEETING WILL BE THURSDAY AUGUST 11, 2016 AT THE CHASE BUILDING CONFERENCE ROOM.

Respectfully submitted,

Rena Grinde, Business Manager

Roger Abbe, Board Chairman

